

---

**SCHOOL OF SOCIAL, POLITICAL AND ADMINISTRATIVE SCIENCES**

**Master's Program in Local Governance Studies (MSSc-LGS)**

**CALL FOR APPLICATION TO MASTER'S PROGRAMME IN LOCAL GOVERNANCE  
STUDIES (MSSc-LGS) / 2017-2019 INTAKE**

The University of Rwanda, College of Arts and Social Sciences (CASS), School of Social, Political and Administrative Sciences, invites qualified candidates to apply for the Master's Programme in Local Governance Studies (MSSc - LGS) for the academic year starting in October 2017.

This is an eighteen-month Master's Program run by the School of Social, Political and Administrative Sciences - College of Arts and Social Sciences from the University of Rwanda in partnership with RALGA (Rwanda Association of Local Government Authorities).

**Minimum admission requirements:**

1. Being a graduate from a recognized or accredited university or a program adjudged to be equivalent to a first degree.
2. Having an academic standing of a minimum of second class lower division
3. Having a Bachelors degree in Public administration, Governance and Leadership, Sociology, Social Work, Political Science, Management, Economics and other related fields

**Specific admission criteria**

1. A professional or work experience of at least three years in governance, local government, research and consultancy as well as political administrative position are added value in addition to the above criteria
2. Being able to study in English

**Mode of application:**

All applicants are required to submit the following:

1. Application letter addressed to the Principal of the College of Arts and Social Sciences (CASS).
2. Personal statement/motivation letter (1 page maximum)
3. Curriculum Vitae
4. A filled in form of application available at the Secretariat of School of Social, Political and Administrative Science (SSPAS) or at the Academic Registrar's office/UR-Huye Campus.
5. An original recent birth certificate
6. Two recent passport photos
7. Copy of National Identity Card or Passport
8. An original recent medical certificate
9. Certified copy of Bachelor's degree or its equivalence certified by HEC for those who studied abroad.
10. Certified copies of academic transcripts

---

*Email: [cmulindahabi@ur.ac.rw](mailto:cmulindahabi@ur.ac.rw), [cmulindahabi@gmail.com](mailto:cmulindahabi@gmail.com), Tel: (+250) 739 617 397, P.O. Box 117 Butare*

**SCHOOL OF SOCIAL, POLITICAL AND ADMINISTRATIVE SCIENCES**

**Master's Program in Local Governance Studies (MSSc-LGS)**

11. Recommendation letters by two referees from academic fields
12. A proof of payment of a non-refundable application processing fee of 10,000 FRW.

All applications should be done online using the "Students' Portal" link on [www.ur.ac.rw](http://www.ur.ac.rw) and clicking on New Application. The applicants will pay after getting reference number, which is generated automatically. After online application, hard or soft application files are submitted by email or to the offices of the Secretariat of School of Social, Political and Administrative Science (SSPAS).

**Mode of Payment:**

Applicants will use their automatically generated reference number to pay application fee to the following bank accounts:

- **Bank account number:** 00094-00637830-21 UR Internal Revenues in Bank of Kigali
- **Bank of Kigali SWIFT CODE:** BKIG RW RW

Tuition fee for the program is 2,250,000 FRW for National and EAC students and 2,700,000 for others. The fee structure and other required administrative fees can be found on UR Website <http://www.admissions.ur.ac.rw/?q=node/26> or <http://www.ur.ac.rw/?q=node/17>

Recent UR graduates (from 2010) can pay their academic (application, registration, etc.) fee using their student numbers.

The deadline for application is August 25, 2017. The registration dates are from 05<sup>th</sup> to 29<sup>th</sup> September 2017. Only successful candidates shall be allowed and facilitated to register after the selection process.

For any details or queries, please contact:

**Dr. Charline Mulindahabi**

**Coordinator of MSSc-LGS**

**School of Social, Political and Administrative Science (SSPAS)**

**Cell: (+250) 0739 617 397**

**Email: [cmulindahabi@ur.ac.rw](mailto:cmulindahabi@ur.ac.rw), [cmulindahabi@gmail.com](mailto:cmulindahabi@gmail.com)**



**Dr. Rurangirwa Straton**

**Acting Principal/CASS**

